# TRAILER BILL CROSS REFERENCING DOCUMENT

**Please find below a cross reference between trailer bill language and the documents provided to comply with said trailer bill language.**

## COS 2011-12 Project Workload File (List A), 2011-12 COS Budget and Expenditures (List B), List A and List B Descriptions

(h) The department shall submit to the Legislative Analyst, and the Senate Committee on Budget and Fiscal Review and the Assembly Committee on Budget, on an annual basis, supplemental information to substantiate the department's proposed capital outlay support budget. The information shall be provided no later than May 1 of each year, and may be provided at an earlier date. The information shall include, but not be limited to, the following:

1. A list of projects for which the department will perform capital outlay support work in the budget year. For each project, the department shall include:
2. The planned project support budget for support of environmental, design, right-of-way, and construction phases.
3. The planned capital costs, including construction capital costs and right-of-way capital costs.
4. The estimated or actual construction start date.
5. The name and year of the state transportation program in which the project is programmed, if applicable.
6. Total prior fiscal year expenditures for capital outlay support.
7. The number of full-time equivalent positions requested to perform support of environmental, design, right-of-way, and construction support work in the fiscal year of the budget request.
8. Milestones of project work by phases that are planned to be completed in the fiscal year of the budget request.

## Support to Capital Ratios

1. The capital-to-support ratio for all projects completed in the prior fiscal year in each program in each district.

## Staffing Levels

1. The current total number of authorized and vacant positions in the capital outlay support program in headquarters and in each district.

## COS 5-Year Projection of Staffing Needs

1. A five-year projection of the department's staffing needs to support the state's transportation capital programs and any workload performed by the department related to federal or local funding for highway capital projects.

## PY-PYE Cost Rate

1. The average cost of a personnel-year equivalent in each district based on the department's existing contracts for capital outlay support work performed by a private company under contract with the department. For each average cost, the department shall provide a description of what factors are included in that cost.

## PY-PYE Cost Rate, ICRP-What is included

1. The average cost of a state staff personnel-year in the capital outlay support program in each district and in headquarters. The cost shall include the salary and wages, benefits, program overhead, and administrative and other costs. The department shall provide a description of each component of the average cost.